

Oral English

朱世梅



Let's have a talk.

What did you do this weekend ?



总体目标

本课程是国际商务专业的必修课程之一，是促进学生培养商务英语综合能力的有效途径。

《商务英语口语II》的总体目标是使学生强化商务英语知识，熟悉各商务业务的细节内容，通过实用商务对话句型的学习和实际对话的锻炼，将商务英语知识转换，变成可以熟练运用的口语知识，能够应对基本的涉外商务交流，能够即时用英文发表见解，能够就某一观点展开辩论。

能力目标:

- 1、能够就日常话题进行对话和讨论;
- 2、能就某些专题阐述观点,组织对话,回答问题,发表评论;
- 3、能进行完整的商务流程话题的讨论和对话;
- 4、能够处理一般商务业务往来交流的能力,如询盘、报价、议价、下订单、支付条款、交货事宜等;
- 5、具有一定的语言技巧,能够应对业务中的突发情况。

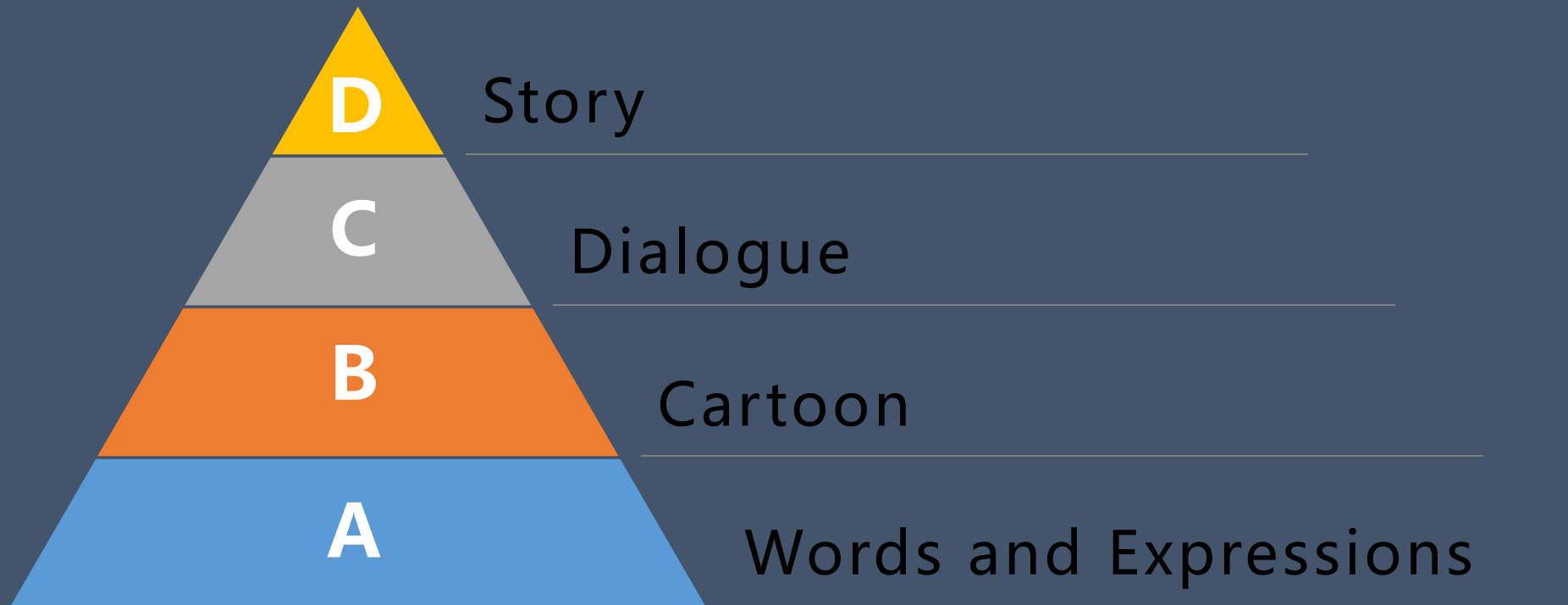
知识目标:

- 1、掌握英语语音基本知识,发音比较纯正;
- 2、掌握相关的商务知识及商务英语词汇;
- 3、具有良好的听力知识和水平;
- 4、掌握基本的日常商务交流的常用句型;
- 5、掌握中西文化交流中的文化差异等内容;
- 6、掌握相关商务活动的背景知识及相关贸易实务知识。

素质目标:

- 1、具有正确的职业观和良好的行业行为规范;
- 2、具有较强的行业道德观,注重诚信;
- 3、具有较高的组织协调能力、表达能力和团队合作能力;
- 4、具有获取一定信息的能力;
- 5、具有较高的心理承受能力。

Structure





Unit 1 Daily Life

01

Words and Expressions





Saturday Morning (E)

Key Words and Expressions

- ▶ busy doing housework
- ▶ sweeps the floor
- ▶ **vacuums** the carpet
- ▶ cleans and dusts the furniture with a duster
- ▶ goes out to the **balcony**
- ▶ waters the flower
- ▶ cleans the kitchen
- ▶ washes, dries, and puts away all the dishes and **silverware**
- ▶ the cutting board, the counter-tops and the **refrigerator**
- ▶ waxes the floor.

Vocabulary

vacuum	to clean by using a machine which cleans floors and floor coverings by drawing up the dirt from them in air
balcony	a place with a wall or rail that is built onto the outside wall of a building and can be reached from an upstairs room
silverware	knives, forks, and spoons made of stainless steel used when eating
refrigerator	a large box, cupboard, or room, in which food or drink can be kept for a time at a low temperature



Taking the Ferry (E)

Key Words and Expressions

- ▶ drives to the **dock**
- ▶ takes the **ferry** to work
- ▶ woke up
- ▶ failed to go off
- ▶ was getting late for work
- ▶ quickly got dressed
- ▶ had breakfast
- ▶ rushed out the door
- ▶ got to the dock
- ▶ saw the boat about eight feet away
- ▶ **took a running jump**
- ▶ jumped as far as he could
- ▶ landed on the boat

Vocabulary

dock	^{dock} a place where ships are loaded and unloaded, or repaired
ferry	a boat that goes across a river or any other narrow stretch of water, carrying people and things
take a running jump	run to the point where one jumps



Bathing a Dog (M)

Key Words and Expressions

- ▶ is dirty today
- ▶ decides to give him a bath
- ▶ lifts both **lids**
- ▶ adds some **shampoo** to the toilet water
- ▶ **soothes** the dog
- ▶ carries him towards the bathroom
- ▶ in one **smooth** movement
- ▶ puts the dog in the toilet
- ▶ closes both lids
- ▶ **flushes** the toilet three or four times
- ▶ **barking** inside the toilet
- ▶ stands beside the toilet as far as he can
- ▶ quickly lifts both lids
- ▶ quickly gets out of the toilet
- ▶ runs outside where he can dry himself

Vocabulary

shampoo	a liquid soap-like product used for washing the head and hair
lid 盖子	the piece that covers the open top of a container and that lifts up or can be removed
soothe	to make less angry, excited, or anxious
smooth	even in movement without sudden changes or breaks
flush	to clean or drive out by a sudden flow of water
bark	to make the sound that dogs make, sharp and loud



Painting the House (M)

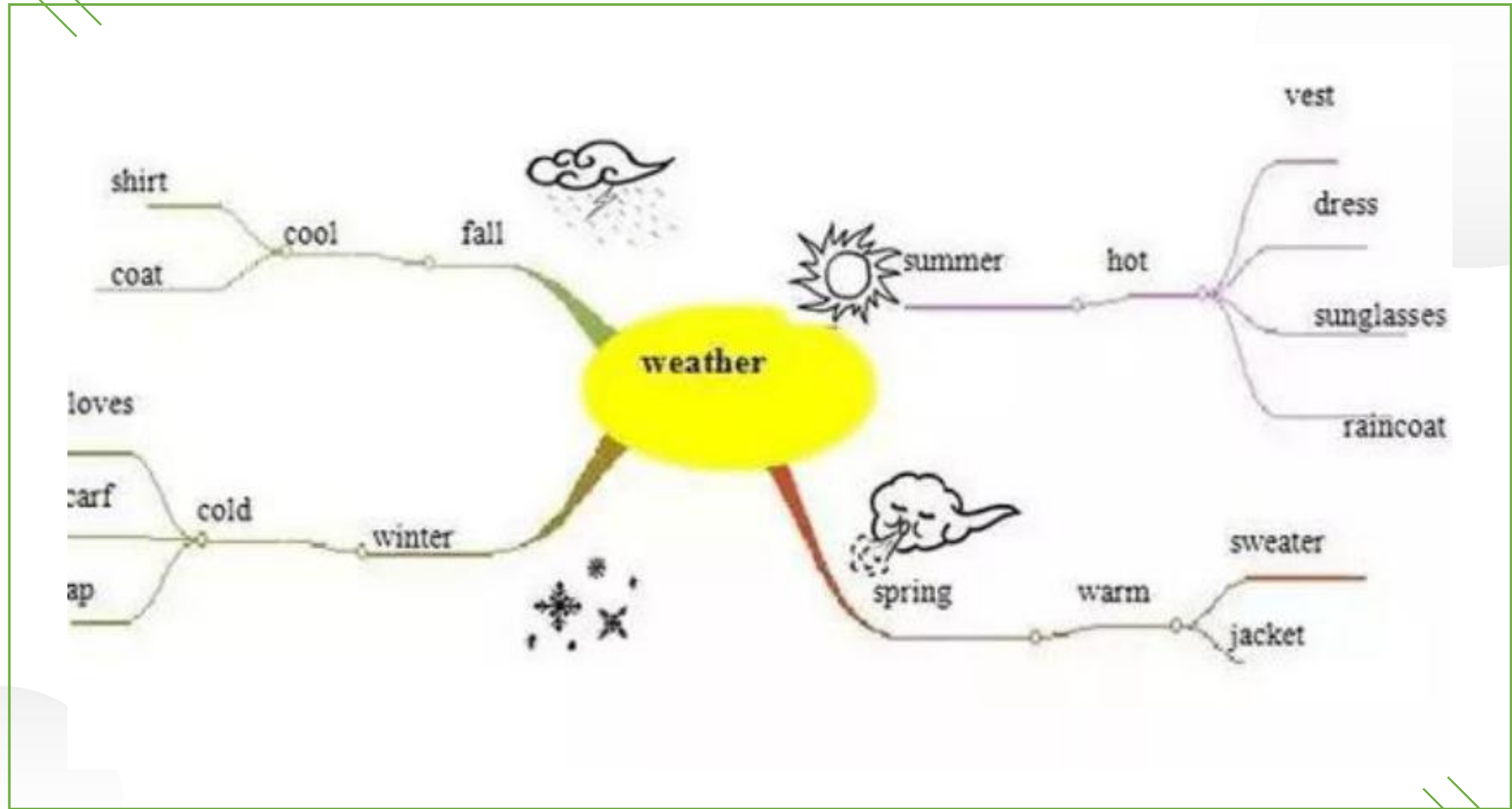
Key Words and Expressions

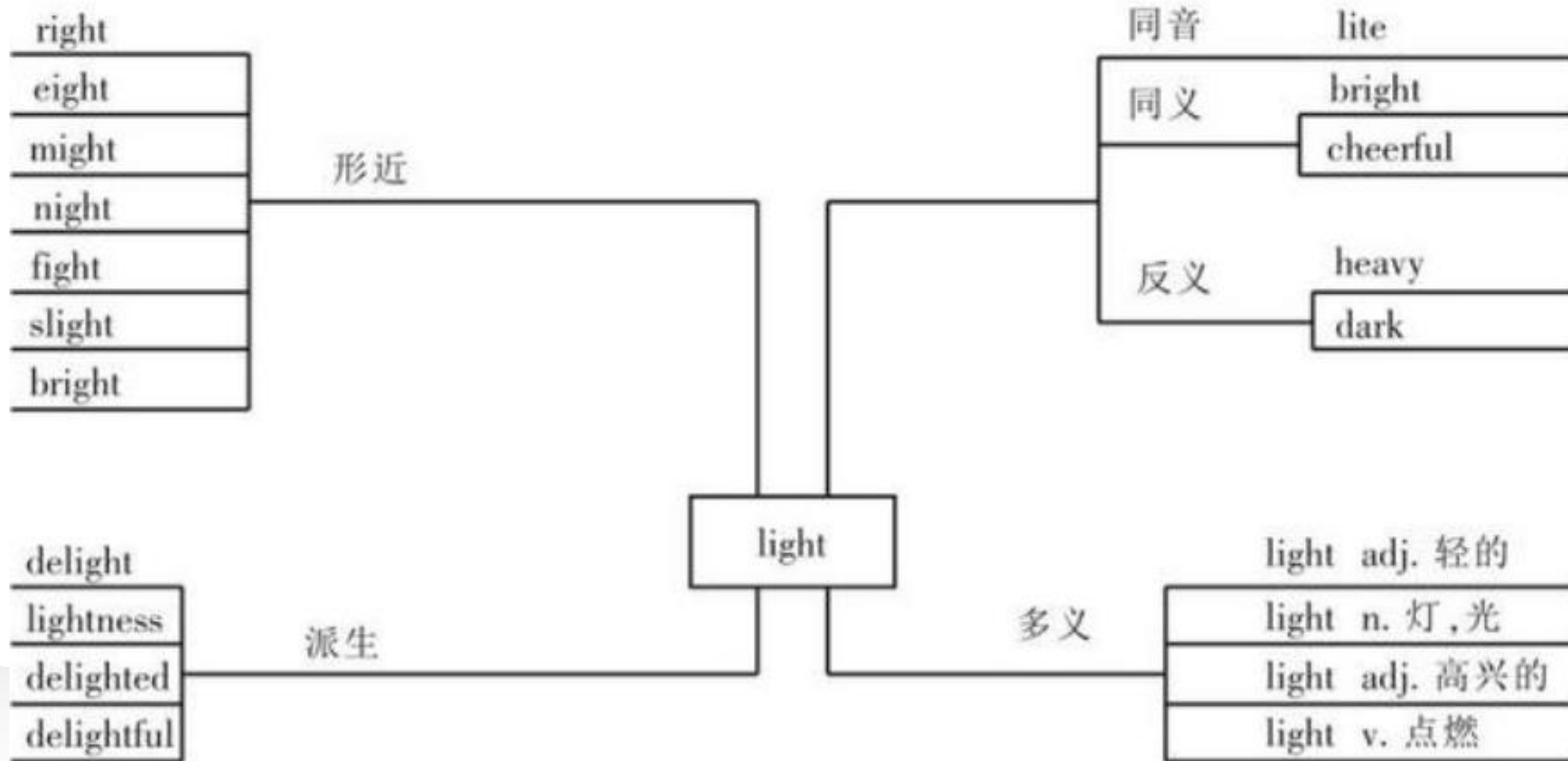
- ▶ was sick and tired of his parents, saying he was stupid
- ▶ decided to show them how smart he was
- ▶ were off at work
- ▶ took it upon himself to paint a couple of rooms in the house
- ▶ arrived home at 5:30
- ▶ smelt the smell of paint
- ▶ walked into the living room
- ▶ only to find her son lying on the floor in a pool of **sweat**
- ▶ wearing both a jacket and an overcoat at the same time
- ▶ going over to him
- ▶ asked him if he was OK
- ▶ asked what he was doing
- ▶ wanted to prove to her
- ▶ was not dumb at all
- ▶ wanted to do it by painting the house
- ▶ why he had both a jacket and an overcoat on
- ▶ was reading the directions on the paint can

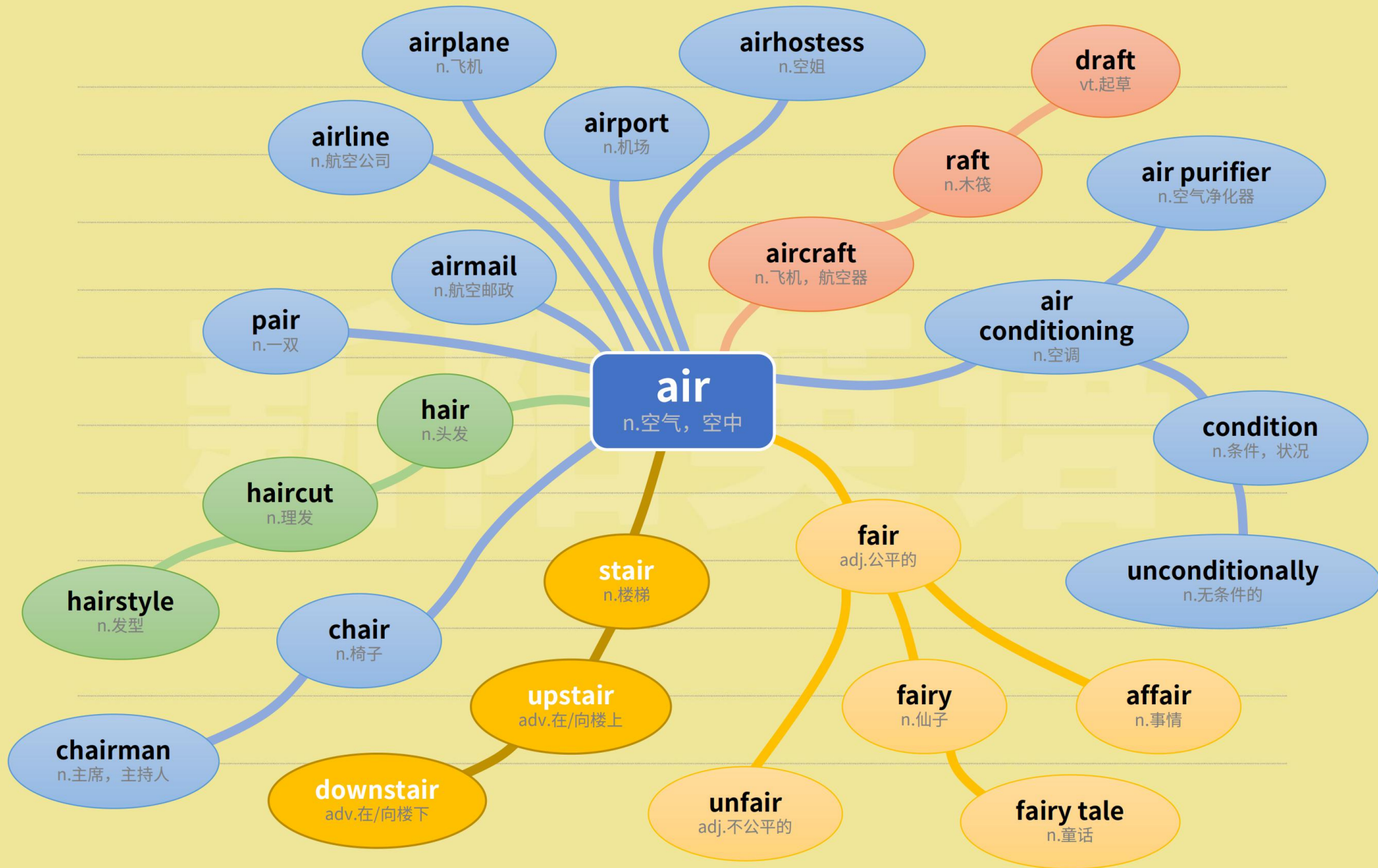
Vocabulary

sweat 汗水	liquid which comes out from the body through the skin to cool it
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* Role-play





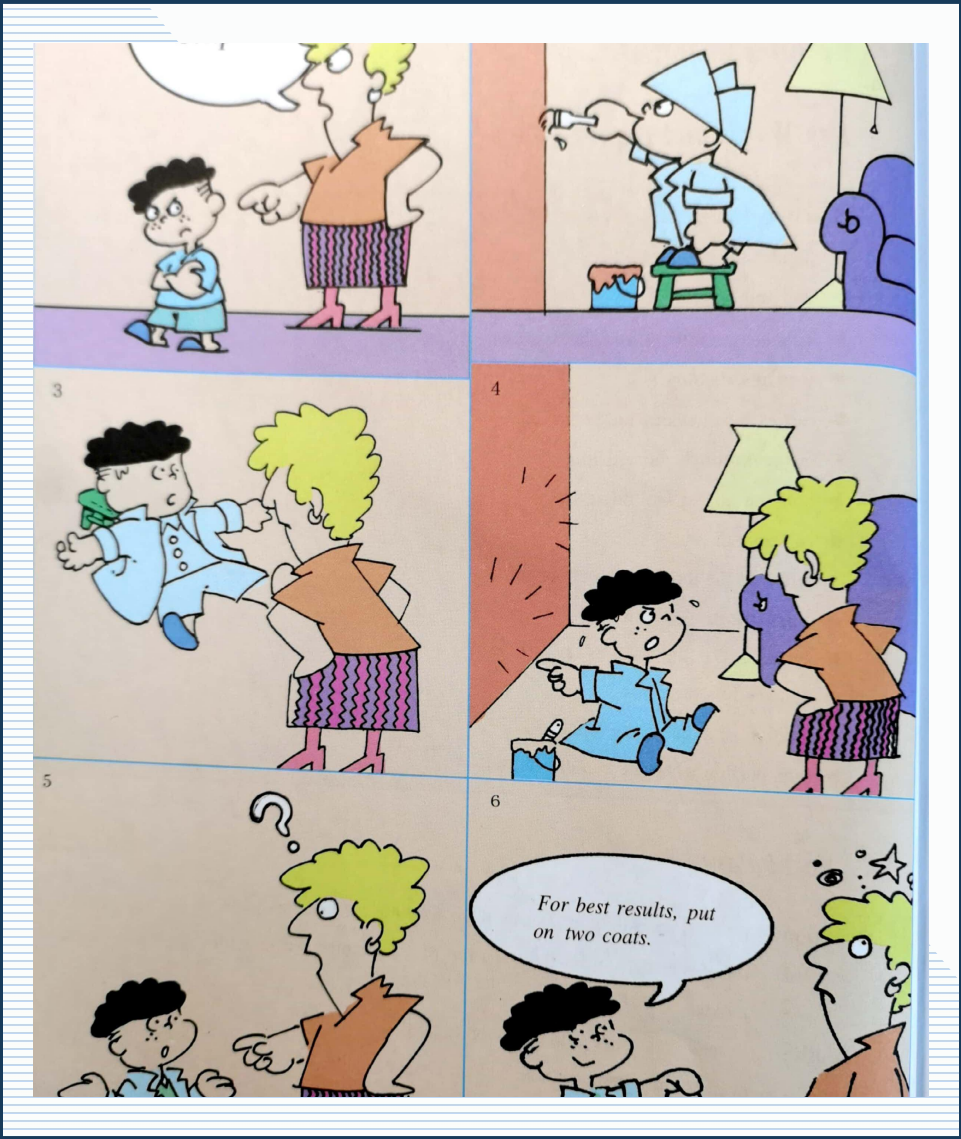
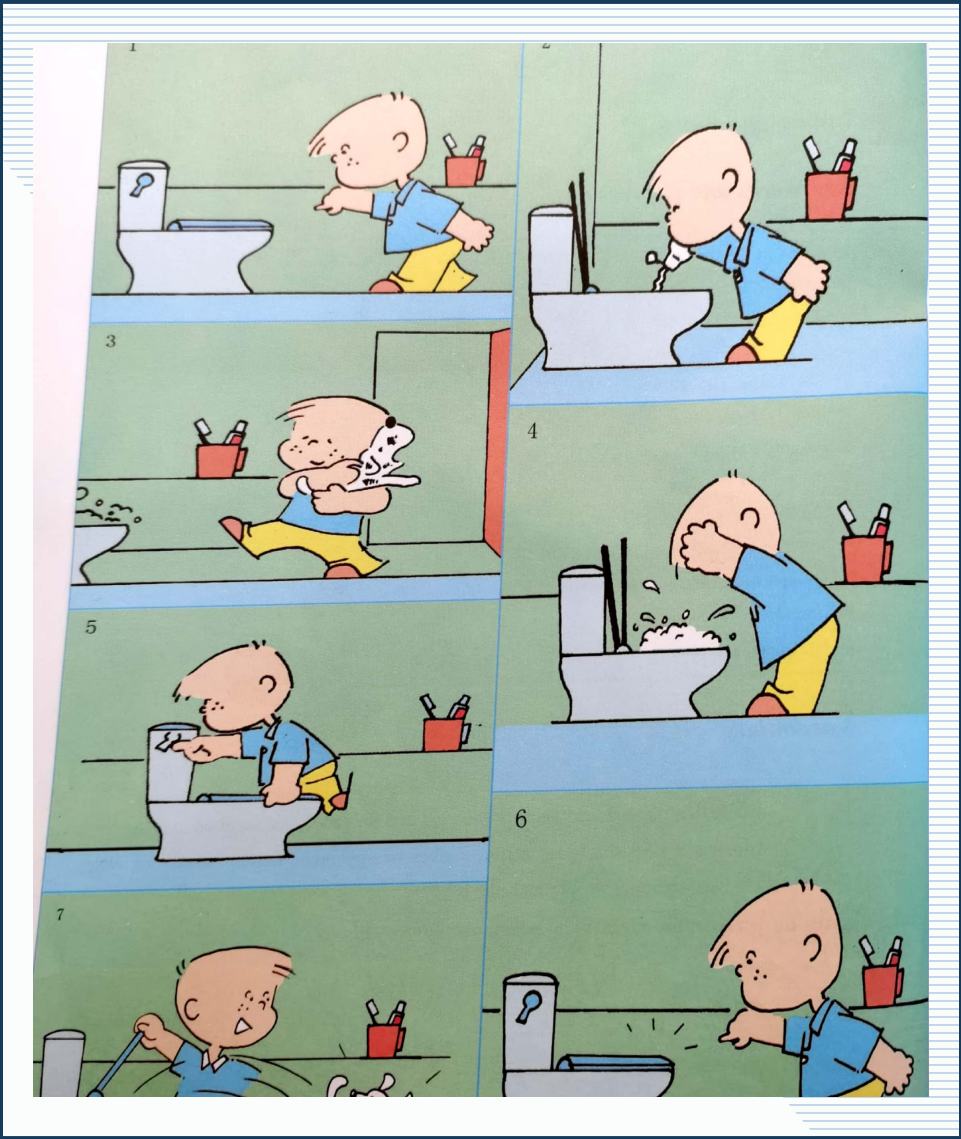


02

Cartoon







03

Dialogue



Unit 1 Daily life

On the phone (E)

Guided Dialogue

Complete the following dialogue with the sentences provided:

I ' d like to speak to

I ' ll call later then

May I help you

She ' s not here at the moment

A: Is that Beijing TV?

B: Yes.

A: _____ Miss Ann Richards, please.

B: I ' m sorry. _____.

A: What time will she be back?

B: I ' m not sure, but I think she ' ll be back by ten thirty.

A: _____, thank you.

Transport (E)

Guided Dialogue

Complete the following dialogue with the sentences provided:

And you won't easily get a taxi when it rains or snows

Besides, the service is very poor at weekends

But you can take a taxi

How about taking a bus

How do you get around

A: _____?

B: Well, usually I just use the bike.

A: _____? Is it convenient?

B: Not really. The buses are always crowded _____, or late in the evening. So it's difficult to get home if you go to a part in the evening.

A: _____?

B: Yes, you can. But that's very expensive. _____

A: I see.

Something Wrong With Your Things (M)

Guided Dialogue

Student A briefly describes a piece of damaged property of student B's and student B gives a reason for the damage.

Example:

A: Your mirror is broken.

B: Oh, I dropped it onto the floor this morning when I was dusting it.

Vocabulary:

Briefcase a flat soft leather case for carrying papers or books, which opens at the top

Part 3 对话练习

人人说英语 Speak Up



Unit 1 Daily Life

On the Phone (E)

Guided Dialogue

Complete the following dialogue with the sentences provided:

- ▶ I'd like to speak to
- ▶ I'll call later then
- ▶ May I help you
- ▶ She's not here at the moment

A: Is that Beijing TV?

B: Yes. _____?

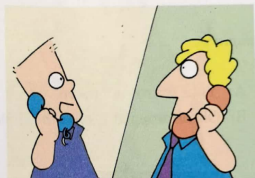
A: _____ Miss Ann Richards, please.

B: I'm sorry. _____.

A: What time will she be back?

B: I'm not sure, but I think she'll be back by ten thirty.

A: _____, thank you.



Transport (E)

Guided Dialogue

Complete the following dialogue with the sentences provided:

- ▶ And you won't easily get a taxi when it rains or snows
- ▶ Besides, the service is very poor at weekends
- ▶ But you can take a taxi
- ▶ How about taking a bus
- ▶ How do you get around



A: _____?

B: Well, usually I just use the bike.

A: _____? Is it convenient?

B: Not really. The buses are always crowded. _____, or late in the evening. So it's difficult to get home if you go to a party in the evening.

A: _____?

B: Yes, you can. But that's very expensive. _____.

A: I see.

Something Wrong with Your Things (M)

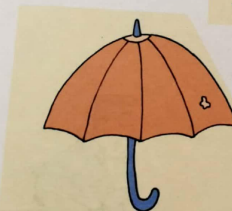
Damaged Property

Student A briefly describes a piece of damaged property of Student B's, and Student B gives a reason for the damage.

Example:

A: Your mirror is broken.

B: Oh, I dropped it onto the floor this morning when I was dusting it.



Vocabulary

briefcase a flat soft leather case for carrying papers or books, which opens at the top

04

Game



b	e	n	e	f	i	t	m	a	i	l
l	a	m	p	a	s	s	w	o	r	d
a	i	r	r	e	w	a	r	d	e	e
c	b	l	o	g	i	s	t	i	c	s
k	a	e	f	e	d	e	s	k	o	k
b	c	a	i	t	e	r	o	o	m	i
a	t	d	t	e	a	o	n	f	m	c
d	o	w	n	l	o	a	d	f	e	k
r	e	f	i	l	e	d	g	e	r	d
o	b	u	s	i	n	e	s	s	c	a
p	t	r	c	o	m	p	a	r	e	d



Homework

Please make a video to tell us how did you and your family celebrate the Spring Festival.