check-out

--good morning, sir, can I help you?

 --yes. I want to check out.

—(ok. May I know your name and room number please?

--yes, John Smith, in Room 1002.

—(wait a moment, Mr Smith, let me prepare your bill. It is a single room for 2 days. 800 yuan all together. )

--ok.

—(how would you like to make your payment, by cash? Or by credit card)

--credit card, please.

—(may I have your credit card, please? Would you sign on the slip, please?)

--ok

—(thank you Mr Smith, hope you have a pleasant trip.)